



**MINUTES:** Teaching and Learning Committee

**BOARD:** Foundry College LGB

**SCHOOL or TRUST:** Foundry College

**DATE:** 30<sup>th</sup> January 2023

**TIME:** 4.15 pm – 5.56pm

**VENUE:** Foundry College and remote via TEAMS

**ATTENDED:**

Jim Mathieson	Chair
Iain Thomas	HT
George Bell	Staff Governor
Jo Iremonger	Staff Governor
Nick McSweeney	Community Governor
Caroline Norris	Governor
Phil Cunnington	Community Governor
Nicky Rees	Advisor

**APOLOGIES:**

<b>Majid Ali</b>	Advisor
Judy Wheeler	Community Governor

**ABSENT:**

**ATTENDING:**

Emily Dean	Teacher
Susan Phillips	Judicium Clerk

**QUORUM:** *State what is quorate for the meeting*

**MEETING FOLDER:**

The use of the term Governor for this purpose refers to, but is not limited to; Governors, Trustees, Directors and Members. The Code of Conduct for Governors requires governors to be honest and open with regard to conflicts of interest (either real or perceived). Governors must not use their position for personal gain in business, political or social relationships. Therefore, a governor who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.

Items marked \* are those in which a majority of Governors may have an interest because of some shared attribute. When considering these items, Governors should aim to achieve a balanced view, paying particular attention to the sources of information and advice, and remind themselves of their duties as governors and to act in the public interest.

Item	
1	<b>Welcome and Introductions:</b> Those present were welcomed by the Chair.
2	<b>Procedural items:</b>

2.1	<b>Apologies for absence</b> Apologies for absence as recorded were accepted by the Governors.																
2.2	<b>Confirmation of Quorum</b> The meeting was confirmed as quorate.																
2.3	<b>Declarations of interest for this Meeting:</b> No pecuniary or personal interests were advised for any agenda item for this meeting.																
2.4	<b>Confidentiality Statement:</b> All matters discussed during the meeting are confidential until the Minutes have been approved. Any items recorded in the Confidential Part II Minutes remain confidential after the Part II Minutes have been approved.																
3	<b>Any Other Business:</b> There was no other business tabled.																
4	<b>Minutes:</b> The Minutes of the previous meeting on <b>26<sup>th</sup> September 2022</b> were approved and will be signed by the Chair.																
5	<p><b>Matters Arising from the Minutes:</b></p> <p>(The outstanding actions will be recorded at the bottom of the minutes)</p> <table border="1"> <thead> <tr> <th>Item</th> <th>Action</th> <th>Actionee</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td></td> <td>Question to Annette: If the MC had a magic wand what would you want us to provide i.e. resource, time etc. In order for the MC to be effective need to know what to give FC as support. For example, staff wanted training for Speech and Language if FC had the money should another member of staff be employed to meet this need?</td> <td>IT</td> <td>Pending – Iain stated that he wanted to ask the same question of the new SENDCo once she had established herself in the College</td> </tr> <tr> <td></td> <td>JM to write letter from MC recognising and thanking staff for hard work and achievements.</td> <td>JM</td> <td>Completed</td> </tr> <tr> <td></td> <td>• IT to conclude PP strategy and upload to website by end of Autumn Term</td> <td>IT</td> <td>Completed</td> </tr> </tbody> </table>	Item	Action	Actionee	Status		Question to Annette: If the MC had a magic wand what would you want us to provide i.e. resource, time etc. In order for the MC to be effective need to know what to give FC as support. For example, staff wanted training for Speech and Language if FC had the money should another member of staff be employed to meet this need?	IT	Pending – Iain stated that he wanted to ask the same question of the new SENDCo once she had established herself in the College		JM to write letter from MC recognising and thanking staff for hard work and achievements.	JM	Completed		• IT to conclude PP strategy and upload to website by end of Autumn Term	IT	Completed
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6	<b>Correspondence:</b> There was no correspondence to record.																
7	<b>PSHCE review:</b>																
7.1																	

7.2	<p>There was an in-depth presentation by Emily Dean on the school's approach to PHSCE education (<i>Personal, social, health, citizenship and economic</i>) and how the school is meeting its statutory requirements. She stated that the data is recorded in line with the guidance which enables it to be reviewed. Emily explained that all the approaches and initiatives were designed to support the students in becoming <i>Life Fit</i>. There was praise from the Chair about the <i>Afternoon Debrief</i> and what a powerful experience it was.</p> <p><b>Q:</b> A governor asked if there were any case studies to show the impact their approach was having or any evidence that this programme is changing the life outlook of the pupils.  <b>A:</b> It was stated that there was none related specifically to each area of learning but there was some related to individual children. It was emphasised that PHSCE is taught all day, everyday and that by creating a safe environment the children are learning how to keep themselves safe. In addition, it was explained that children are able to confide and share issues.  <i>Phil Cunnington joined the meeting at 16.25 and apologies for lateness were received and accepted.</i></p> <p>.</p> <p><b>Q:</b> A governor asked that if PHSCE was embedded into the curriculum, what happens in situations where a pupil does not take a particular subject. How do they get that missing part?  <b>A:</b> HT explained that this comes from peer discussions, and tutoring. He added that because staff know what else is going on in a student's life, they can enter into meaningful discussions, and in exchange, the students feel that staff are there to talk to them and not just to teach them.</p> <p><b>Chair summed</b> up that it is important that when OFSTED come, they understand this <i>all learning is learning</i> approach and that learning in its wider sense is occurring here.</p> <p><i>Emily D...left the meeting at 16.47.</i></p>
8	<p><b>Pupil Progress:</b>  <b>Autumn Term 2022</b>  <b>Spring 1Term 2023</b></p> <p>HT gave an overview of the progress of at risk students, those students who are PEx and taught offsite and the progress of 3 children who no longer needed to be at Foundry college as they have been successfully re-integrated into mainstream education. He explained the careful monitoring of students. To ensure The Foundry is the right provision for the students. He also focused on the core subjects and the progress within these and shared the figures from the report with the board.</p>
8.1	<p><b>Q:</b> A governor asked if the figures could be shown as percentages  <b>A:</b> HT said that he could change the figures to show percentages in the core subjects and email it to the board.  <b>Q:</b> The chair wanted to know how the total number of students doing each subject and also asked how they are moderated.  <b>A:</b> HT explained they are moderated internally and gave the breakdown of subjects and students.  <b>Q:</b> Chair asked if the board could have the evidence of this and also access to the 2 primary aged children reports.  <b>A:</b> HT agreed to make these available.</p>

		<b>ACTION:HT</b>
9 9.1	<p><b>Cultural Capital update:</b>  <b>Jo Iremonger (JI)</b> shared her concerns that spirituality was missing from the Cultural Capital initiative. The children have stated that they would like to visit Mosques and churches and with this in mind, she has put together a questionnaire for the tutors. There were no questions.</p>	
10	<p><b>Monitoring report updates:</b>  <b>Book Review</b>  <b>CHAIR</b> gave some feedback on the Monitoring Reports that have previously been circulated to the board. He explained that the Book Review was part of <b>Nurture Week</b> and explained the idea behind it and expanded by saying that he was encouraged by the way the teachers are inspiring the students and also, that he was impressed with the strength of the student/teacher relationships.  <b>Q:</b> A governor asked how teachers deal with students when they do not want to go into their lesson. How do staff motivate them?  <b>A:</b> The HT explained his approach and the importance of staying calm and then debriefing.</p> <p><b>The Chair</b> summed up the problem as being one of lack of self-esteem and pondered on how they had got to this point. Some suggestions were put forward, such as Social Media impact, COVID and unrealistic parental expectations. The serious nature of pressure by social media placing the expectation of perfection on the young people was discussed some more as was the parental pressure and the belief that the school will fix things for their child.  There were no further questions or comments.</p>	
11	<p><b>Self-Evaluation Form (SEF)</b>  <b>HT</b> shared the self-evaluation form and explained the reason for altering his judgement about the school. He put forward evidence to support the idea that the school is better than <b>GOOD</b> and explained that the school results were looking better than the previous 2 years in GCSEs.  A governor commented that Yr.5 &amp; Yr. 6 were not included in the report and didn't the school need to focus on all Key Stats. The chair suggested that a statement about the progress of the two children in the primary years on a specific date could be added to the form. The board agreed.</p>	<b>ACTION:HT</b>
12 12.1	<p><b>Monitoring of Teaching and Learning:</b>  The tracking data was presented to the board and an explanation of the RAG (red, amber, green) was given. Areas to be monitored were coloured in orange and many potential areas for monitoring were identified. HT recognized that problem was that every year the cohort changed so it was difficult to predict which areas needed monitoring, and he gave Bricklaying as an example. Some ideas to deal with this were explained to the board. It was stated that monitoring in other areas is still working.  <b>Q: The Chair</b> asked if there was evidence that the board could look at in their own time.  <b>A:</b> it was confirmed that there was.</p> <p>The chair summed up that the board would look at the document on GH, look at the colours and discuss it at the next meeting. He added that it would be wonderful to be</p>	

12.2	<p>graded as OUTSTANDING, following the discussion, led by the Head, that suggested tis was a possibility following an SLT.</p> <p style="text-align: right;"><b>ACTION: T/L COMMITTEE</b></p> <p><b>Book review and ACHIEVE week:</b> Dates for the upcoming events were discussed and HT sought volunteers for the dates of 23/3/2023 and 8/5/2023.</p>
13	<p><b>Policies:</b> It was confirmed that the <i>Online Safety and Internet Use</i> Policy had been read and that everyone was satisfied with it. The following questions were raised. <b>Q: A governor</b> asked about the Fire Wall and the levels of protection and whether they were flexible, in that they could be tightened if needed to be. <b>A: HT</b> advised that the school receive a weekly report which goes through the IT providers. The Chair summed up with the comment that the report was good but if they cant access it then that reduces the need for the report. It was confirmed that the <i>Educational Visits</i> report had been read and the Chair suggested that there should be an <i>Educational Visits Manager</i> and that this should be tabled for the next FGB meeting on 20<sup>th</sup> March 2023</p> <p style="text-align: right;"><b>ACTION:FGB</b></p>
	<p><b>Any Other Business:</b> <b>There</b> was no items tabled at 3 above.</p>
	<p><b>Identify Items for Confidential Part II Minutes:</b> There were no items identified for Part II Minutes.</p>
	<p><b>Meeting Dates</b> It was agreed that the next meeting will be on: <b>15<sup>th</sup> May 2023</b> <i>The Governors Meeting Schedule for 2022-2023 is filed on GovernorHub.</i></p>
	<p><b>The meeting was Closed by the Chair at 17.56</b></p>

**Actions arising from the Minutes of the TEACHING AND LEARNING COMMITTEE-  
held on 30<sup>TH</sup> January 2023**

Item	Action	Actionee	Status
8.1	Change figures in the Pupil Progress Report to percentages and email to members of T/L committee	HT	
11	Include a statement about the two primary school students to the SEF	HT	
12	Review the <i>Teaching and Monitoring</i> document on GH and discuss at next FGB meeting on 20 <sup>th</sup> March 2023	FGB	



**Outstanding items: from meeting held on 26<sup>th</sup> September 2023**

Item	Responsible	Status
SENDCo response to the <i>Magic Wand</i> question	IT	Pending

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Minutes are signed digitally by the Chair on GovernorHub